

The Corporate Governance Overview Statement, CG Report, Audit Committee Report, and Statement on Risk Management & Internal Control

17 October 2022 (Monday), 9.00 am – 1.00 pm

Connexion Conference & Event Centre @ The Vertical, Bangsar South, Kuala Lumpur

Bursa has previously conducted analyses of listed issuers' CG practices and disclosures, with individual scores disseminated to the listed issuers to bridge their gaps on disclosure. In recent years, Securities Commission (SC) carried out thematic studies on areas where CG Practices were largely not applied. In May 2019, SC launched the Corporate Governance Monitor to highlight the levels of adoption by listed issuers of the Practices recommended in MCGG.

This programme assists listed issuers to bridge the gaps in CG practices, vis-à-vis the MCGG 2021, and disclosures in the CG Overview Statement, CG Report, Nominating Committee Statement, Audit Committee Report, and the Statement on Risk Management & Internal Control, to comply with Bursa's Listing Requirements. The Facilitator will explain the purpose for such statements, which are included in the annual report, from the perspective of stakeholders, and the pitfalls to avoid in drafting such statements and reports, including how to avoid the use of "boilerplate statement", how to "say it as it is" and how these statements and report corroborate each other to enhance stakeholders understanding

OBJECTIVES

This programme seeks to help you to:

- Understand the purpose of the mandated annual corporate governance and risk management disclosures
- Be appraised with the contents of the mandated disclosures
- Familiarise with pertinent documentation on work conducted, including reporting to stakeholders in a balanced, meaningful, and comparable manner
- Identify the common pitfalls in making CG practices and disclosures

WHO SHOULD ATTEND

- Directors of listed corporations & subsidiaries, CEOs, CFOs
- Chief Regulatory/Compliance/Risk/Sustainability Officers
- Company Secretaries & Corporate Advisors
- Internal & External Auditors
- Service Providers on governance, risk & controls
- Advocates of Corporate Governance
- Members of academia

METHODOLOGY

Lectures, discussions, and Q&A session.

PROGRAMME OUTLINE

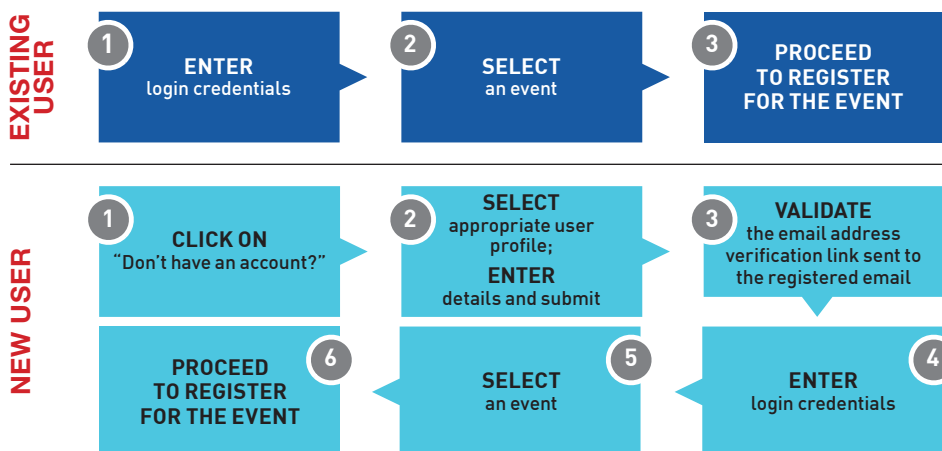
- Introduction
- Corporate Disclosure
 - > From the perspectives of Bursa's Listing Requirements
- Key Contents of a Listed Issuer's Annual Report and Relevant Details for Disclosure:
 - > CG Overview Statement
 - > CG Report (distinguishing from the CG Overview Statement)
 - > Nominating Committee Statement
 - > Audit Committee Report
 - > Management Discussion and Analysis
 - > Statement on Risk Management and Internal Control
- Meaningful, Balanced, Holistic and Avoidance of 'Boilerplate Statement'
 - > Key attributes of transparent reporting
- Common Pitfalls to be Avoided
- Key Learning Points
- Q&A Session

The Corporate Governance Overview Statement, CG Report, Audit Committee Report, and Statement on Risk Management & Internal Control

With immediate effect, enrolment for all CPE programmes will be
STRICTLY VIA ONLINE REGISTRATION ONLY

REGISTRATION PROCESS

- To view more events and download the full brochure, please visit: pd.mia.org.my
- Search and select the event
- Click 'Register' to experience the new system by continuing with the respective steps below:



For any assistance, please call (8.45am-5.30pm, Monday-Friday)
MIA Help Desk @ 603-2722 9000

TERMS & CONDITIONS

PROGRAMME FEE

- Fee is payable to MALAYSIAN INSTITUTE OF ACCOUNTANTS
- Depending on the event, the fee includes course materials and/or lunch and/or tea breaks.
 - Individual Registration:** Full payment shall be made at the point of online registration.
 - Corporate Registration:** Full payment shall be made within thirty (30) days from the date of the invoice or 1 day before the programme, whichever earlier.
- Admittance to the programme shall be granted only upon full payment as per the above requirement.

PAYMENT MODE

- Payment must be made through the **electronic channels i.e. online payment via the MIA member service portal and electronic fund transfer (EFT)**.
- Payment by **cash and cheque is NOT ACCEPTABLE** effective from 1 January 2022.

HRD CORP (FOR CLAIMABLE EVENTS ONLY)

- MIA is an approved Training Provider registered under 'Institut Akauntan Malaysia' (MyCoID: 631967).
- Employer's Obligations**
 - To ensure grant approval is obtained prior to event registration and to provide the Grant ID notification upon event registration.
 - To make full payment to MIA as per the issued Invoice within 14 working days upon receipt of MIA's notification in the event the approved training fee is cancelled by HRDC due to non-compliance on the part of the participant or his/her employer or any valid reasons stipulated by HRDC.
 - To settle the balance payment to MIA within 14 working days upon receipt of MIA's notification in the event only partial claim is approved by HRDC. MIA will provide copy of the original invoice and will not issue a new invoice for the balance amount.
 - If employer has made payment prior to grant approval, a refund will be made to employer subject to reimbursement received from HRDC. Refund will be made upon receipt of duly completed employer's EFT Form.
 - To provide required information and/or documents after completion of event for the purpose of HRDC Claim within 7 working days upon receipt of MIA's notification.

CANCELLATION

Should the participant decide to cancel his/her enrolment, a cancellation policy shall be applied as follows:

- For written cancellation received with minimum seven (7) days' notice from the date of the programme, no penalties will be imposed and full refund will be made to participants who have paid.
- For written cancellation received less than seven (7) days from the date of the programme, an administrative charge of 20% of the registration fee will be imposed. Unpaid registrations will also be liable for a 20% administrative charge.
- No refunds will be made for written cancellations received on the day of the programme or for participants who failed to join the programme. Unpaid registrations will also be liable for full payment of the registration fee.
- Replacing registered participants is not allowed.
- Paid registration that is cancelled can opt to transfer the paid amount to future event(s) after deducting any applicable administrative charges.
- The transfer request to future event(s) should be confirmed by Corporate/Individual within three (3) days after cancellation otherwise the cancellation will be confirmed with refund action. Transfer request will not be entertained after the refund is processed.

- Corporate/Individual is required to top-up the balance amount if the amount to be transferred to the future event is insufficient.
- Any excess amount after transfer will be refunded to the Corporate/Individual's bank account as provided in the EFT form.
- Corporate/Individual is required to provide the EFT form each time when a refund is requested.

PARTICIPANT'S CLASSIFICATION AND INFORMATION

Category: Corporate/Individual

- Please select the participant classification carefully as it determines the fee payable. No alteration will be allowed upon registration.
- The information on Corporate/Individual provided shall be deemed true and correct. No alteration will be allowed upon registration.

VERIFICATION OF ATTENDANCE

- All participants are required to present photo identification (NRIC, driving licence or company's ID card) at the point of registration prior to signing the registration list when attending the programme. Admittance may be denied upon failure to present photo identification.

CERTIFICATE OF ATTENDANCE AND CPE CREDIT HOURS

- Upon full attendance of the programme, participants will be issued an e-certificate of attendance. For this purpose, it is **COMPULSORY** to fill in the email address clearly.
- CPE credit hours will be credited into the MIA Member Services Portal within 14 days of the programme for participants who have complied with all terms and conditions stipulated herein.
- Participants will only be entitled to the CPE hours upon attending the entire duration of the programme. CPE hours will not be accorded for partial attendance.

COPYRIGHT

The materials of the programme shall not be disclosed or used in any manner, either wholly or partially against any other parties and/or used in any manner, either wholly or partially as a defence by you and/or any other parties under any circumstances. The participants are therefore prohibited from reproducing any materials of this programme. All copyright and/or intellectual property rights in any relevant materials produced in this Programme will remain with the party who produced such materials. MIA disclaims responsibility for the materials of this programme. Neither the MIA, its Council or any of its Boards or Committees nor its staff shall be responsible or liable for any claims, losses, damages, costs or expenses arising in any way out of or in connection with any persons relying upon the materials provided during the programme.

DATA PROTECTION

Information given by the participants to MIA is true, accurate and to the best of their knowledge. The participants have read and agreed with the Privacy Notice as stated on MIA's official website and therefore, allow MIA to collect, process, store and use the participants' data other than what is provided under the Personal Data Protection Act 2010.

EXCLUSION OF LIABILITY

This programme shall not constitute an endorsement of the speaker(s) by MIA and MIA shall not be liable for whatsoever circumstances arising from any engagement between the speaker(s) and the programme's participants.

DISCLAIMER

Malaysian Institute of Accountants (MIA) reserves the right to change the speaker(s), date(s), time(s) and to cancel the programme should circumstances beyond its control arise. MIA shall not be responsible for any costs, damages or losses incurred by the participant due to the changes and/or cancellation. MIA also reserves the right to make alternative arrangements without prior notice should it be necessary to do so. Upon registering, you are deemed to have read and accepted the terms and conditions herein.

SPEAKER/TRAINER



LEE MIN ON

Min On serves as an Independent Non-Executive Director of several main market listed companies. He retired as a Risk Consulting Partner of KPMG Malaysia in 2015 after serving for 3 decades with the Firm. He co-authored Bursa Malaysia's Corporate Governance Guide (1st and 2nd editions). He speaks at conferences and seminars organised by various professional/regulatory bodies and customised in-house training, covering sustainability, corporate governance, enterprise risk management, fraud risk management, internal controls, risk-based internal audit, Listing Requirements of Bursa Malaysia and other emerging topics and regulatory requirements. Min On is a Chartered Accountant of MIA, a Certified Public Accountant of MICPA and a Fellow Member of the Institute of Internal Auditors Malaysia.

PROGRAMME FEES

Member/Member Firm	RM 580
Non-member	RM 750

Preferred Payment: Pay with MIA-CIMB Affinity Credit Card.

PROGRAMME DETAILS & REGISTRATION

17 October 2022 (Monday), 9.00am to 1.00pm
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@ The Vertical, Bangsar South, Kuala Lumpur

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