

Workshop on ISQM 1 Guide & Illustrative Manual

14 August 2024 (Wednesday), 9.00 am – 5.00 pm

Connexion Conference & Event Centre @ The Vertical, Bangsar South, Kuala Lumpur



Image source: Freepik.com

Receive a **FREE** copy
of the MICPA's 'ISQM1
Guide & Illustrative Manual'

On September 13, 2022, MICPA launched the ISQM1 Guide and Illustrative Manual (IGIM). The Guide is intended to help SMPs understand the requirements of the International Standards on Quality Management (ISQM) and implement the ISQM1 in the manner intended. It also helps the firm deal with its responsibility for having a system of quality management (SoQM) in accordance with ISQM1.

The programme is organised jointly by MIA and MICPA with the aim of helping SMPs to understand the requirements of the ISQM1. The IGIM which comprises guidance, case study, illustrative manual, and templates will be used as a workshop material. It is a practical and useful Guide to ease the implementation process of the ISQM1. In using this Guide, practitioners should make the necessary modification and supplement additional procedures to suit their firms.

OBJECTIVES

This programme aims to introduce the practical aspects of auditing in accordance with the MICPA ISQM1 Guide & Illustrative Manual.

WHO SHOULD ATTEND

- All Audit Practitioners who are keen to gain better understanding of the ISQM1 Guide & Illustrative Manual
- Audit Firm Proprietors & Partners
- Audit Managers
- Audit Associates

METHODOLOGY

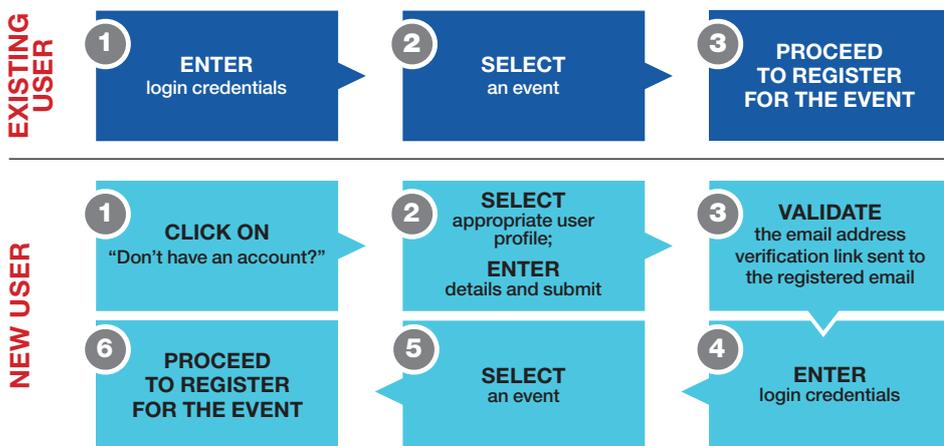
Lectures with trainer/speaker-led facilitation, discussions and Q&As.

PROGRAMME OUTLINE

8.30 am	Registration & Welcome Refreshments	1.30 pm	SESSION 3
9.00 am	SESSION 1		<ul style="list-style-type: none"> • Engagement Performance <ul style="list-style-type: none"> > Resource > Information and communication
10.45 am	Morning Refreshments & Networking	3.30 pm	Afternoon Refreshments & Networking
11.15 am	SESSION 2	3.50 pm	SESSION 4
	<ul style="list-style-type: none"> • Relevant Ethical Requirement <ul style="list-style-type: none"> > Acceptance and continuance of client relationship 		<ul style="list-style-type: none"> • Monitoring and Remediation Process <ul style="list-style-type: none"> > Evaluating System of Quality Management
12.30 pm	Networking Lunch	5.00 pm	End of Programme

REGISTRATION PROCESS

- To view more events and download the full brochure, please visit: pd.mia.org.my
- Search and select the event
- Click 'Register' to experience the new system by continuing with the respective steps below:



For any assistance, please call (8.45am-5.30pm, Monday-Friday)

MIA Help Desk @ 603-2722 9000

TERMS & CONDITIONS FOR SEMINARS

PROGRAMME FEE

- Fee is payable to MALAYSIAN INSTITUTE OF ACCOUNTANTS
- Depending on the event, the fee includes course materials and/or lunch and/or tea breaks.
 - **Individual Registration:** Full payment shall be made at the point of online registration.
 - **Corporate Registration:** Full payment shall be made within thirty (30) days from the date of the Invoice or 1 day before the programme, whichever earlier.
- Admittance to the programme shall be granted only upon full payment as per the above requirement.

PAYMENT MODE

- Payment must be made through the **electronic channels i.e. online payment via the MIA member service portal and electronic fund transfer (EFT).**
- Payment by **cash and cheque is NOT ACCEPTABLE** effective from 1 January 2022.

HRD CORP (FOR CLAIMABLE EVENTS ONLY)

- MIA is an approved Training Provider registered under 'Institut Akauntan Malaysia' (MyCoID: 631967).

Employer's Obligations

- To ensure grant approval is obtained prior to event registration and to provide the Grant ID notification upon event registration.
- To make full payment to MIA as per the issued Invoice within 14 working days upon receipt of MIA's notification in the event the approved training fee is cancelled by HRDC due to non-compliance on the part of the participant or his/her employer or any valid reasons stipulated by HRDC.
- To settle the balance payment to MIA within 14 working days upon receipt of MIA's notification in the event only partial claim is approved by HRDC. MIA will provide copy of the original invoice and will not issue a new invoice for the balance amount.
- If employer has made payment prior to grant approval, a refund will be made to employer subject to reimbursement received from HRDC. Refund will be made upon receipt of duly completed employer's EFT Form.
- To provide required information and/or documents after completion of event for the purpose of HRDC Claim within 7 working days upon receipt of MIA's notification.

CANCELLATION

Should the participant decide to cancel his/her enrolment, a cancellation policy shall be applied as follows:

- For written cancellation received with minimum seven (7) days' notice from the date of the programme, no penalties will be imposed and full refund will be made to participants who have paid.
- For written cancellation received less than seven (7) days from the date of the programme, an administrative charge of 20% of the registration fee will be imposed. Unpaid registrations will also be liable for a 20% administrative charge.
- No refunds will be made for written cancellations received on the day of the programme or for participants who failed to join the programme. Unpaid registrations will also be liable for full payment of the registration fee.
- Replacing registered participants is not allowed.
- Paid registration that is cancelled can opt to transfer the paid amount to future event(s) after deducting any applicable administrative charges.
- The transfer request to future event(s) should be confirmed by Corporate/Individual within three (3) days after cancellation otherwise the cancellation will be confirmed with refund action. Transfer request will not be entertained after the refund is processed.

- Corporate/Individual is required to top-up the balance amount if the amount to be transferred to the future event is insufficient.
- Any excess amount after transfer will be refunded to the Corporate/Individual's bank account as provided in the EFT form.
- Corporate/Individual is required to provide the EFT form each time when a refund is requested.

PARTICIPANT'S CLASSIFICATION AND INFORMATION

Category: Corporate/Individual

- Please select the participant classification carefully as it determines the fee payable. No alteration will be allowed upon registration.
- The information on Corporate/Individual provided shall be deemed true and correct. No alteration will be allowed upon registration.

VERIFICATION OF ATTENDANCE

- All participants are required to present photo identification (NRIC, driving licence or company's ID card) at the point of registration prior to signing the registration list when attending the programme. Admittance may be denied upon failure to present photo identification.

CERTIFICATE OF ATTENDANCE AND CPE CREDIT HOURS

- Upon full attendance of the programme, participants will be issued an e-certificate of attendance. For this purpose, it is **COMPULSORY** to fill in the email address clearly.
- CPE credit hours will be credited into the MIA Member Services Portal within 14 days of the programme for participants who have complied with all terms and conditions stipulated herein.
- Participants will only be entitled to the CPE hours upon attending the entire duration of the programme. CPE hours will not be accorded for partial attendance.

COPYRIGHT

The materials of the programme shall not be disclosed or used in any manner, either wholly or partially against any other parties and/or used in any manner, either wholly or partially as a defence by you and/or any other parties under any circumstances. The participants are therefore prohibited from reproducing any materials of this programme. All copyright and/or intellectual property rights in any relevant materials produced in this Programme will remain with the party who produced such materials. MIA disclaims responsibility for the materials of this programme. Neither the MIA, its Council or any of its Boards or Committees nor its staff shall be responsible or liable for any claims, losses, damages, costs or expenses arising in any way out of or in connection with any persons relying upon the materials provided during the programme.

DATA PROTECTION

Information given by the participants to MIA is true, accurate and to the best of their knowledge. The participants have read and agreed with the Privacy Notice as stated on MIA's official website and therefore, allow MIA to collect, process, store and use the participants' data other than what is provided under the Personal Data Protection Act 2010.

EXCLUSION OF LIABILITY

This programme shall not constitute an endorsement of the speaker(s) by MIA and MIA shall not be liable for whatsoever circumstances arising from any engagement between the speaker(s) and the programme's participants.

DISCLAIMER

Malaysian Institute of Accountants (MIA) reserves the right to change the speaker(s), date(s), time(s) and to cancel the programme should circumstances beyond its control arise. MIA shall not be responsible for any costs, damages or losses incurred by the participant due to the changes and/or cancellation. MIA also reserves the right to make alternative arrangements without prior notice should it be necessary to do so. Upon registering, you are deemed to have read and accepted the terms and conditions herein.

FACILITATORS

Facilitators are subject matter experts.

Combining technical expertise with a pragmatic and interactive approach, the training programme will provide a platform to gain a deeper understanding of the ISQM1 Guide & Illustrative Manual.

PROGRAMME FEES

Member (MIA & MICPA)/	RM 800
Member Firm	
Non-member	RM 900

Preferred Payment: Pay with MIA-CIMB Affinity Credit Card.

PROGRAMME DETAILS & REGISTRATION

14 August 2024 (Wednesday), 9.00 am–5.00 pm
 Connexion Conference & Event Centre
 @ The Vertical, Bangsar South, Kuala Lumpur

Contact : Diana
 Tel : 03 2722 9169
 Fax : 03 2722 9009
 Email : pd@mia.org.my
 Address : Malaysian Institute of Accountants
 Dewan Akauntan
 Unit 33-01, Level 33,
 Tower A, The Vertical
 Avenue 3, Bangsar South City
 No. 8, Jalan Kerinchi
 59200 Kuala Lumpur